

# Appleton Wiske Community Primary School

## Admissions Policy

### **1 Introduction**

1.1 Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend this school.

The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. Our scheme complies with current legislation relating to school admissions and with advice contained in the Department for Education 2012 School Admissions Code. Our Admissions policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice.

### **2 Aims and Objectives**

2.1 We seek to be an inclusive school, welcoming children from all backgrounds and abilities.

2.2 All applications will be treated on an individual basis.

2.3 The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, the LA adopt the procedure set out in the Appendix to determine whether a child is to be accepted or not. It is our wish for parents to find a place for their child at the school of their choice. However, this is not always possible due to excess demand on the places available.

2.4 A child's level of ability is irrelevant to this school's admissions policy.

### **3 Applications to Our School**

3.1 Our school is a community school and it determines the admissions arrangements in agreement with the Local Admissions Authority for our school.

3.2 The Admissions Authority for our school is North Yorkshire County Council, known as the Local Authority (LA). The Local Authority publishes its entry regulations every year. Parents can receive a copy of these regulations directly from them. More details are available on their website [www.northyorks.gov.uk](http://www.northyorks.gov.uk).

3.3 The Local Authority's annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference, but this does not, in itself, guarantee a place at that particular school.

3.4 Further details of the application process are contained in our prospectus or are available directly from the Local Authority.

### **4 Admissions Appeals**

4.1 If the LA does not offer a child a place at this school, this will be because to do so would prejudice the education of other children by allowing the number of children in the school to exceed agreed numbers to ensure quality first teaching.

4.2 If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent panel considers all such appeals, and its decision is binding for all parties concerned.

4.3 If the appeals panel decides that we should admit a child to whom we had refused a place, then we will accept this decision and continue to do all we can to provide the best education for all the children at our school. Further details of appeal arrangements are set out in the revised Code of Practice on School Admissions Appeals, which came into force in September 2004.

### **5 The Standard Number**

5.1 The 'standard number' is the number of children the LA considers the school can accommodate. The standard number for our school is 14 in each year group. We keep this number under review, and the governors will apply to change the number if and when circumstances change.

### **6 Infant Class Size**

6.1 We teach EYFS/KS1 children (aged four-five and five-seven) in classes that have a maximum number of 30 children.

### **7 Monitoring and Review**

7.1 In monitoring and reviewing this policy, the Governors will take due note of guidance provided by the local Admissions Forum.

7.2 The policy will be reviewed every year, or earlier in the light of any changed circumstances, either in our school or in the local area.

Revised: September 2018

Review date: September 2019

## Appendix

### **Order of Priority**

Over-subscription criteria are used when more parents have expressed a preference for a particular school in a particular year than it has available places. The admission authority and local Admissions Forum believe these criteria are lawful, clear, fair and objective. The admission authority's published over-subscription criteria and their modus operandi are shown below:

#### **First priority:**

Children with an EHCP (Education Health and Care Plan) which names the school.

Note: this relates only to children who have undergone statutory assessment and for whom a final EHCP has been issued.

#### **Second priority:**

Children and young people in Public Care for whom the school has been expressed as a preference.

#### **Third priority:**

Children we believe have special social or medical reasons for admission.

Note: we will only consider applications in this category if they are supported by a professional recommendation from a doctor, social worker or other appropriate professional which says that it is essential for the child to go to this school and no other.

#### **Fourth priority:**

Children living within the normal area of the school who have listed it as their first preference.

Note: if we cannot meet all first preferences, we will give places to children who already have brothers and sisters (in all cases brothers and sisters would include stepbrothers and stepsisters living at the same address) at the school, and then to those living nearest to the school.

#### **Fifth priority:**

Children living in the normal area of the school who have listed it as a preferred school but whose higher preferences elsewhere have not been met and where a place elsewhere would "prejudice the provision of efficient education or the efficient use of resources." (In other words, the education of the pupils at other schools could be affected if those schools are already full, or if the other schools are too far away for the child to go to without unreasonable travel time or costs).

Note: we will consider applications in order of preference (second, then third, fourth and fifth). If there are not enough places for all the children in one of these preference groups, we will give places to children who already have brothers or sisters at the school, then to those living nearest to the school. If there are not enough places for all those with brothers and sisters, we will give priority to those with brothers and sisters living nearest to the school.

#### **Sixth priority:**

Children from outside the normal area of the school who have a brother or sister at the school.

Note: we will consider applications in order of preference. If there are not enough places for all those with brothers and sisters at the school, we will give priority to those living nearest to the school.

#### **Seventh priority:**

Children from outside the normal area who live closest to the school using the nearest available walking route.

Note: once we have given places to all those children from outside the normal area of the school who have brothers and sisters, we will give the rest of the places to those living nearest to the school. Distance measurements are based on the nearest walking route that a child can walk with reasonable safety, accompanied as necessary. We may be able to give your child a place at a school that does not serve the local area you live in. In this case, you will normally be responsible for travel arrangements and the costs of your child's travel to and from school.

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Name	Position	Signature	Date
Neil Clark	Head Teacher		
Karen Hainsworth	Teacher Governor		
Chris Ring	Co-Chair of Governors		
Kate Green	Co-Chair of Governors		