

# Appleton Wiske Community Primary School



## Putting children and families first



"Everyone at our school is very kind and friendly. We look after each other."



"We can do lots of sport and we take part in lots of events."



"Our school is loads of fun. There are lots of exciting things to do."

"I like our school because it is small and you get to know everyone."



Welcome to our School

[www.appletonwiske.n-yorks.sch.uk](http://www.appletonwiske.n-yorks.sch.uk)

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## Message from the Head Teacher

Welcome to Appleton Wiske Community Primary School. We are a caring and inclusive school, providing a stimulating learning environment for all children.

Our child-centred approach ensures that every pupil develops socially and emotionally based on their needs, and we aim to instil a sense of pride within every member of the school community.

We are an organised and well-resourced school, offering exciting and enriching opportunities to every child inside and outside the classroom.

This prospectus offers a good insight into our school; if you would like to know more about us, you are encouraged to arrange a visit and meet our wonderful children and staff.

Mr Neil Clark  
Head Teacher



# School Information

Name & Address:	Appleton Wiske Community Primary School Front Street Appleton Wiske Northallerton DL6 2AA	
Telephone:	01609 881398	
Email:	admin@appletonwiske.n-yorks.sch.uk	
Website:	www.appletonwiske.n-yorks.sch.uk	
Education Authority:	North Yorkshire County Council	
Head Teacher:	Mr Neil Clark	
Chair of the Governing Body:	Mr Chris Ring and Mrs Kate Green (co-chairs)	
Class Structure:	Class 1—Reception Class 2—Year 1/2 Class 3—Year 3/4 Class 4—Year 5/6	
School Staff:	See the school website for an up to date list of our staff	
School Hours:	8:45am-3:15pm	
School Policies:	Policies are available on our website or on request	
School Dates:	Staff Training Day	4.9.17
	<b>Autumn Term 2017</b>	<b>5.9.17-22.12.17</b>
	Autumn Half Term Holiday	23.10.17-27.10.17
	Staff Training Day	8.1.18
	<b>Spring Term 2018</b>	<b>9.1.18-29.3.18</b>
	Spring Half Term Holiday	12.2.18-16.2.18
	Bank Holidays	30.3.18 and 2.4.18
	Staff Training Day	16.4.18
	<b>Summer Term 2018</b>	<b>17.4.18-20.7.18</b>
	May Bank Holiday	7.5.18
	Summer Half Term Holiday	28.5.18-1.6.18
	Staff Training Days	23.7.18 and 24.7.18

# Our Vision and Aims

## Together Everyone Achieves More

At Appleton Wiske Community Primary School we enable everyone to become a member of our learning community because we believe that **T**ogether **E**veryone **A**chieves **M**ore.

## Our Vision

Our vision is for all of our children to be **Happy, Healthy and Productive** in a supportive environment which allows them to achieve their full potential. We are determined that every child will succeed.

## Our Aims

- ✓ Ensure that a climate of respect is embedded within the school environment
- ✓ Foster positive and caring attitudes towards everyone regardless of background
- ✓ Provide a creative and challenging curriculum
- ✓ Develop confidence, self esteem and academic achievement
- ✓ Provide learning experiences that are tailored, balanced, varied and challenging
- ✓ Develop children's independence, allowing them to think for themselves
- ✓ Allow each pupil to reach his or her potential
- ✓ Prepare children for their lives beyond primary education



## Working Together

We believe that a positive attitude and the ability to make appropriate choices are essential in preparing children for life and work. It is the aim of all staff to work towards the vision and values of the school, supporting the children in a positive climate of mutual respect. We work together to provide a warm, caring, well-ordered school community where every child feels safe and secure.

All children are allocated a team colour and are proud to be a member of their team during their time at Appleton Wiske. Children can collect team points throughout the week and the team with the most points wins the Team Point Trophy; this is displayed in the school hall. The children receive certificates for good work or for an outstanding contribution. These are presented in our celebration assembly on Friday afternoon, which is well attended by parents and carers.

# Appleton Wiske Village and School Catchment Area

## Appleton Wiske Village

Appleton Wiske is a historic village, incorporating a modern housing development. There is a thriving community spirit, and several on-going projects, which have provided a village hall, a minibus, playing fields, playground, tennis courts and a 5-a-side pitch.

Appleton Wiske is a small village with approximately 500 residents. It is nine miles north of Northallerton.

The primary school is situated on the southern outskirts of Appleton Wiske with an outlook over open fields. It is a co-educational school catering for children from 4 to 11 years after which the children transfer to secondary education.

The building, opened in 1983, has 4 classrooms, a hall, kitchen, staffroom, office, cloakrooms and entrance hall. There is also a pond and 'wildlife' area designed by the children and built by parents, and various wildlife areas. There are lots of opportunities to work outside including a covered outside classroom and access to a local wood for Forest School sessions.

A large playing field provides plenty of opportunity for games and recreational activities. Paved areas and gardens surround the playgrounds. There Foundation Stage and Year 1 children share an outdoor learning environment.

## School Catchment Area

The School Catchment Area covers the villages of Appleton Wiske, East and West Rounton and Picton. Children from Deighton, Welbury, East Harlsey, Ingleby Arncliffe and other surrounding areas also attend our school. The County Council organises coach transport for children living over two miles away.

## School Organisation

We are a small village school and therefore work in mixed age groups. This allows flexible combinations of year groups dependent on the number on role.



# Admissions

## Admissions Procedure

North Yorkshire County Council's admission policy allows schools to admit in September any child who will be 5 during the academic year. It is the policy of the Governors of this school to admit at the beginning of the Autumn Term, all children who will be 5 during the school year.

We welcome children living outside the local area to the school but in the event of more applications being made than places available, usually 14 each year, the parents/carers of these children will need to apply through the Local Authority.

Children are admitted to school in the September after the school year (1st September-31st August) in which they become 4. Parents should apply for their child's place online via the NYCC website. The school also requires parents/carers to complete our admission forms which can be collected from the school office. Alternatively, contact the school office for guidance on the admissions process.

Prospective parents/carers and children are warmly invited to make an appointment to visit the school.

Parents/carers of reception children will be invited to a meeting in school during the term before admission. Also during the half term prior to entry children are invited to spend some time in the Foundation Stage Class and join in the activities. During the preliminary visit parents/carers and children may enjoy a school meal together. The Foundation Stage team will carry out transition visits to children in their Nursery placements and spend one session every week at the Pre-School in Appleton Wiske.

## Starting School

We ensure children get the best possible start to their education in our excellent Foundation Stage classroom. The Foundation Stage team find out as much as possible about each child, relating to their experience in the home and community.

Young children express their feelings through structured play. The children are encouraged to explore and discover their world, developing new skills and building new relationships.

It would be very helpful if you could encourage your child to:

- ✓ Play co-operatively with other children
- ✓ Talk confidently with familiar adults
- ✓ Share and take turns with other children
- ✓ Follow simple instructions
- ✓ Ask lots of questions
- ✓ Concentrate on a task even if it becomes a little challenging
- ✓ Take off and put on their coat independently and dress themselves for PE

# Attendance

## Attendance

The government now classes a pupil as a persistent absentee if their attendance at school drops below 90%. For those children whose attendance drops below this level, parents/carers will be informed and discussions will take place in order to consider what steps are required in order to improve their child's attendance.

The Education Regulations state that applications for leave must be made in advance by a parent with whom the child lives and can only be authorised by the school in exceptional circumstances. Each application is considered individually by the school.

## Illness

If a child is absent through sickness or a medical appointment, it is important that the school is notified on the day the child is absent. This allows the absence to be authorised.

## Medicines

We administer prescribed medicines in school in line with the 'Guidance for Supporting Children and Young People with a Medical Need' (available on the school website).

A medication form must be completed before any prescribed medicines can be administered. Children with asthma should have an inhaler with them in school at all times. We will ensure that these inhalers are always readily available in their class.

# School Uniform

Our school uniform comprises:

- ✓ Grey or Black Skirt/Trousers
- ✓ White Polo Shirt
- ✓ Red School Jumper
- ✓ Black Shoes

Shorts or Dresses may be worn in warmer weather

Children are expected to wear the following in PE lessons:

- ✓ Plain trainers/plimsolls
- ✓ Plain shorts
- ✓ Polo T-Shirt (Blue, Red or Yellow depending on the pupil's Team colour)

# The Primary National Curriculum

Our aim at Appleton Wiske is to help our pupils to become self-motivated, persevering children, with lively, enquiring minds who not only have a body of relevant knowledge, but also know how to learn.

We aim to provide an orderly, interesting and stimulating environment which generates within the child:

- ✓ a positive attitude towards school and learning, including a willingness to question, listen and observe, concentrate on the task in hand, work individually and co-operatively, and to learn from successes and mistakes.
- ✓ a sense of self-respect and self-worth.
- ✓ a meaningful concern for other people, respecting and appreciating their feelings, views and capabilities.
- ✓ a feeling of security and happiness.

We have high expectations of our children. Effective teaching in the primary school depends on a clear understanding of the stages of children's development and the ways in which the children in the primary age range learn. We aim to provide the appropriate match between the individual child and his/her work, opportunities being taken to develop their skills in all areas of the curriculum.

Our philosophy is one of purposeful learning shared by the teacher and child alike.

Parents/carers also make a valuable contribution to the work of the school by supporting their child's learning at home, helping in classrooms and on school visits.

## Early Years Foundation Stage

The Early Years Foundation Stage is the statutory framework for children up to the end of Foundation Stage. In our school this is until the end of the Reception year. This is a developmental progression of skills, knowledge and attitudes to learning that children develop throughout the Foundation Stage and often into Year 1. Children's progress through each stage is assessed through ongoing observational assessment and their next steps are carefully planned to match individual needs.

## National Curriculum

The National Curriculum was revised in September 2014 and sets out the statutory requirements for children in Year 1 to Year 6 in our school. It requires that children should be taught three core subjects — English, mathematics and science — and seven foundation subjects — geography, history, design and technology, art, music, computing and physical education. Religious education is also taught to all children unless parents specifically request that they be exempt. The school follows the North Yorkshire RE curriculum. PSHE & C (Personal, Social, Health Education and Citizenship) is taught from Reception to Year 6. Modern foreign languages are taught in Key Stage 2.

Subjects are taught in a thematic way linked to a half termly theme. Planning for these themes can be accessed on our school website.

# The Primary National Curriculum

We organise our curriculum themes so the Autumn term focuses on themes that are about the children and things that are familiar to them - these are the 'Me, Myself, I' themes. This means that all the children start from a secure base of what they know and what is familiar and can confidently contribute to learning in the class. In the Spring term, the themes develop to look at our locality and environment and draw upon the village and its surroundings. By the Summer term when children feel more confident and have developed higher level questioning and exploration skills, we look at themes which explore the wider world.

## English

Our children learn to listen so that they are able to understand the words of others and make themselves understood in return. All children will be given opportunities for speaking clearly, meaningfully, fluently, expressively and confidently in a range of situations. We strive to develop a love of the printed word and have a wide range of factual and fiction texts to select from. Children learn to read with confidence and expression. All children have an individual reading book which they will bring home to share with parents/carers. Children also read in groups during English lessons from graded guided reading books. Children learn to write independently, legibly, fluently and coherently. They learn to communicate through the written word accurately and with imagination using a variety of forms for different purposes.

## Mathematics

Mathematical processes and concepts are introduced through a variety of approaches, making full use of the range of practical apparatus available in school. Children learn in a variety of ways including direct teaching of individuals, groups of varying size, and the whole class. Children are given the opportunity for practical work with appropriate materials in a range of situations. In mathematics pupils learn to record and present their work clearly, with an understanding of why this is important. The importance of basic computation skills and a knowledge of number facts is recognised and the children are encouraged to apply these to real life situations. All children use mathematics across the curriculum and see the relevance of mathematical experience in a wide range of their activities

## Science

Science teaches an understanding of natural phenomena and stimulates a child's curiosity in finding out why things happen the way they do. Our children have access to a broad science curriculum following the guidelines in the National Curriculum. Children at our school learn to ask scientific questions and begin to appreciate the way science will affect their future on a personal, national and global level. We strive to develop children's curiosity, enjoyment, skills and a growing understanding of scientific knowledge through an approach in which they raise questions and investigate the world in which we live. We provide our children with knowledge and understanding through experience of five different types of Scientific Enquiry (observing over time; pattern seeking; identifying, classifying and grouping; comparative and fair testing; researching using secondary sources).

# The Primary National Curriculum

## Personal, Social, Health Education and Citizenship

PSHE & C helps to give pupils the knowledge, skills, and understanding they need to lead confident, healthy, independent lives and to become informed, active and responsible citizens. As well as lessons in PSHE & C, pupils are encouraged to take part in a wide range of activities and experiences contributing to the full life of the school.

Sex and Relationships Education is currently on offer for all Year 5 and Year 6 children; parents have the right to withdraw their children from these lessons. Younger children learn about 'growing up' as part of their science curriculum. Staff are always available to answer individual questions as appropriate.

## Forest School

At our school all children have the opportunity to benefit from Forest School activities. On our school site and in the local environments we offer regular opportunities to achieve and develop confidence and self esteem through hands-on learning. Forest School provides challenging and enjoyable experiences across all areas of learning and development.



## Collective Acts of Worship

In accordance with the Education Reform Act 1988 and the North Yorkshire Agreed Syllabus, children take part in a collective Act of Worship each day which is broadly Christian based. It also encourages children to be reflective and develop a spiritual awareness. Parents/carers may exercise their right to withdraw their child/children from these activities in respect of their own religious beliefs. Members of local church communities visit regularly to lead our worship.

## Assessment

An Early Years Foundation Stage Profile is collated throughout the child's first year in school. This is based upon ongoing observational assessments. In Year 1, children's phonic skills will be assessed during the summer term. In Year 2 and Year 6, children are required to carry out Standard Assessment Tasks in mathematics and English.

Assessment tasks and tests are given to children in Years 1 to 6 throughout the year. These tests, alongside ongoing teacher assessments, are used to track progress. They are also used to set targets for individuals and year groups. Records of attainment are kept on each child in school from Reception to Year 6. This allows teachers to monitor how much progress has been made and to meet the needs of individual children.

# Special Educational Needs and Disabilities

The aim of the school is to ensure all children have equal opportunities to reach their potential regardless of their starting point by ensuring Quality First Teaching as a Universal Entitlement. Lessons are differentiated to ensure children are working at a level appropriate for them as individuals. Should a child be experiencing difficulties with learning or other aspects of school life, the class teacher will discuss them with parents.

Children who have Special Educational Needs or Disabilities are identified either on entry to the school or as early as possible during their education. Children on the SEND Register will have an Individual Provision Map which identifies their specific needs and outlines extra support which will be provided. For most children, any learning needs or issues will be dealt with by their teacher within class with a slightly differentiated curriculum to ensure good progress is made. For some children, a special programme may be drawn up to assist them with their specific difficulties and extra help or an intervention may aid them in making better progress. Parents will be involved in this process.

The school maintains strong links with Support Services such as Learning Support, Behavioural Support, Educational Psychologists, Speech Therapists, Visual and Hearing Impairment Services, Occupational Therapists and Physiotherapists. From time to time specialist advice is requested from these agencies with the consent of parents in order to support children fully within school. Children with Special Educational Needs or Disabilities follow the same balanced curriculum as other children. Great care is taken to ensure that their self-esteem is not damaged by the nature of their need and that they are confident in their ability.

Please see the school website for more information on SEND. Alternatively, make an appointment with the Head Teacher (Mr Neil Clark) or SEND Co-ordinator (Mrs Karen Hainsworth).

# Promoting British Values

British Values are defined as Democracy, the Rule of Law, Individual Liberty, Mutual Respect and Tolerance of Different Beliefs. We promote these values through our own school values, curriculum and enrichment activities. We are very proud of the inclusive nature of our school and this reflects our TEAM ethos.

British Values are shared during a range of activities such as assemblies, circle time, with small groups of children and in whole class lessons.

There are opportunities for children to develop these values throughout school life, for example through the School Council.

# Health, Safety and Wellbeing

## Healthy School

We aim to promote all aspects of healthy living within school. Our pupils are encouraged to make the right choices towards leading a healthy lifestyle. Milk and fruit are available in school. Milk is free to all children under 5 after which parents can pay for milk. To apply for free school milk you need to apply online. Free fruit is provided by the government for all Foundation Stage, Year 1 and Year 2 children. The 'Friends of Appleton Wiske School' provide fruit for every child in Key Stage 2 on a daily basis. Research shows that drinking water during the day is beneficial to learning. Parents/Carers should provide their child with a water bottle, or purchase one from the school, which can be filled from the water cooler daily.



## The 'Appleton Mile' and 'Wake Up Shake Up'

We start every day with ten minutes of exercise in order to prepare us for a day of learning. We alternate between the 'Appleton Mile' (6 laps of the school field or 12 laps of the playground) and 'Wake Up Shake Up' (high energy fitness led by our Year 5/6 pupils).

## School Meals

School meals are prepared on the premises and represent a well-balanced diet, underpinned by the County Council's Healthy Eating Policy. Our meals are produced from fresh meat and poultry sourced from the region; fruit and vegetables are sourced regionally where possible using local suppliers; products are free from additives associated with health problems in young children; fats are free from hydrogenated oils.

The school operates a cashless system facilitated by the 'ParentPay' website, which allows parents to pay online for school meals. The system is secure and convenient. Lunchtime supervision is provided by our team of teaching assistants with support from other members of staff when necessary. School meals are free to all children in Reception and Key Stage 1, and they are encouraged to take up this entitlement.

Some children in Key Stage 2 may be entitled to free school meals depending on their family circumstances. Please see the school website for more information or make an appointment with the Head Teacher.



# Health, Safety and Wellbeing

## Child Protection and Safeguarding

It is important that every child feels safe and valued in school. External doors can only be opened from the outside by security code or magnetic swipe card. Visitors enter by the main entrance where they are asked to identify themselves before being allowed access to the building. They then sign a visitor book and wear a badge in school.

We are committed to ensuring the welfare and safety of all children in school. We follow the North Yorkshire Safeguarding Children Board's Child Protection Procedures. The school will, in most circumstances, endeavour to discuss all concerns with parents about their children. However, there may be exceptional circumstances when the school will discuss concerns with Social Care and/or the Police without parental knowledge (in accordance with Child Protection Procedures).

The Designated Safeguarding Lead is Mr Neil Clark. The Deputy Designated Safeguarding Lead is Mrs Paula Gudger.

## Behaviour

Praise and encouragement are used to reward appropriate behaviour. When there is a breakdown in discipline the child is made to understand that it is his/her behaviour that is unacceptable and not the child personally. An immediate checking of the unacceptable behaviour may be all that is necessary. Should unacceptable behaviour persist, the parents/carers will be invited to discuss the issue with the Head Teacher and Class Teacher.

Bullying can take many forms. It is the responsibility of the whole school community to tackle bullying by ensuring the development of a caring and supportive ethos. We have a duty to take measures to prevent all forms of bullying.

We:

- ✓ take all bullying problems seriously
- ✓ investigate all incidents thoroughly
- ✓ keep a written record of any incidents, investigations and outcomes
- ✓ ensure that action is taken to prevent further incidents.



# Pupil Voice

We have a very active Pupil Voice at Appleton Wiske Community Primary School.

The school Council meets on a regular basis to discuss issues brought to the meeting by both staff and pupils. The meetings allow the pupils to have a say in the management and organisation of the school. Each Year Group has two representatives on the School Council, selected by their peers through a democratic process. Year 5 and 6 pupils can also apply to be a Playtime Friend, E-Safety Officer, Road Safety Officer or a member of the Green Team. The process takes place in September with children being invited to fill in an application and attend an interview for these posts.

## Extra curricular activities

### Before and After School Club

We offer wraparound care from 8:00am until 6:00pm. Our Breakfast Club runs from 8:00am until 8:35am. Children are provided with breakfast, such as toast, cereal and a drink. Our After School Club starts at 3:15pm and children have the option of staying until 4:15pm, 5:00pm or 6:00pm. Snacks and drinks are provided. A variety of activities are on offer after school, such as cooking, arts/crafts, computers and sport. Please see the school website for current prices of our Before and After School Club.

### Sport

The Small Schools' Cluster group organises matches and competitions in a variety of sports throughout the year and we participate in these events. They offer the opportunity to compete against a local cluster of schools and the children enjoy the opportunity to meet children from other small schools.



### Educational Visits and Residential Courses

A valuable part of our curriculum includes taking children out of the school grounds to study other environments. This may range from a visit within walking distance, a day visit further afield or an extended residential stay.

A residential course is organised each year for the Year 5 and 6 children. School staff accompany the children and share responsibility with the centre leaders for organising the outdoor programme, which includes walking, geographical studies, orienteering, map work, shelter building and canoeing.



# Information for Parents

## Parent Consultations

Our twice yearly consultations allow parents/carers to see their child's work and discuss progress with teachers. Parents/carers who have concerns about their child can make an appointment to speak to the Teacher or Head Teacher at a mutually convenient time throughout the year.

## Annual Reports

Parents/carers will receive three written reports about their child's progress, one each term. For parents of children in Years 2 and 6, these will give the end of key stage results in maths and English. Parents of children in Year 1 will also be informed of the results of phonic testing.

# Governing Body and Friends of the School

## Governing Body

The Governing Body has a range of duties and powers and a general responsibility for the conduct of the school with a view to promoting high standards of educational achievement. Responsibilities include: setting targets for pupil achievement; managing the school's finances; ensuring pupils have access to a broad and balanced curriculum; reviewing staff performance and pay.

## Friends of Appleton Wiske School

The school has a very active Friends Group which holds regular fundraising events and social events for parents and children. These include the Easter Bunny Drive, May Fair and Summer Fair. Everyone is welcome to join the group which meets regularly to plan events. Funds raised help to provide additional resources for the children such as playtime toys and the trim trail.



## We are looking forward to meeting you!

This prospectus provides useful information about our school. For further details and to view our policies, please visit our school website. We are a welcoming and approachable school so if you have any queries, please do not hesitate to get in touch. We are always happy to show people around. If you would like to come and visit, please contact the school office.

Appleton Wiske Community Primary School

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Appleton Wiske

Northallerton

DL6 2AA

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**Putting children and families first**