

Appleton Wiske Community Primary School EYFS Safeguarding and Welfare Policy

At Appleton Wiske Community Primary School, we are committed to providing a safe, secure and nurturing environment for all children in our Early Years Foundation Stage (EYFS), including Nursery and Reception. We recognise that children learn best when they feel safe, valued and supported. This policy outlines how we meet the safeguarding and welfare requirements of the Early Years Foundation Stage (EYFS) statutory framework and should be read alongside the whole school Safeguarding and Child Protection Policy.

Safeguarding and Child Protection

Safeguarding in EYFS is in line with our whole school Safeguarding and Child Protection Policy.

- The school has a Designated Safeguarding Lead (DSL) and Deputy DSL.
- All staff receive annual safeguarding training, including updates to statutory guidance.
- Staff understand the procedures for reporting concerns about a child or adult.
- Allegations against staff are managed in line with statutory procedures.
- Mobile phone and camera use is in line with school policies and procedures.

Suitable People and Safer Recruitment

We ensure that all adults working with children are suitable to do so.

- Enhanced DBS checks are completed before staff work unsupervised with children.
- Identity, qualification and reference checks are recorded on the Single Central Record.
- Staff are required to disclose any convictions, cautions or relevant changes in circumstances.
- Referrals are made to the Disclosure and Barring Service (DBS) where required.
- Students, volunteers and visitors are appropriately supervised at all times.

Key Person

Each child is assigned a key person (the child's class teacher). Their role is to help the child become familiar with the setting, to ensure that they feel safe and secure, to ensure that their care is tailored to meet their individual needs and to build effective relationships.

Staff Qualifications, Training and Supervision

- Staff qualifications meet government requirements.
- All EYFS staff receive induction covering safeguarding, child protection, health and safety and emergency procedures.
- At least one member of staff with a current Paediatric First Aid certificate is on site at all times.
- Staff receive regular supervision and support from the Headteacher/EYFS Leader.

Staffing and Ratios

Our EYFS provision includes both Nursery and Reception children. Staffing ratios are determined in line with statutory requirements and the needs of the children.

- Our school complies with infant class size legislation.
- Nursery ratios meet statutory EYFS requirements.
- Children are always within sight or hearing of a member of staff.
- Staff deployment is planned to ensure safe supervision indoors and outdoors.

Health and Medical Needs

We promote good health and prevent the spread of infection.

- Clear procedures are in place for children who are ill or infectious.
- Parents/carers are informed if their child becomes unwell.
- A first aid kit is accessible at all times.
- Accidents and first aid treatment are recorded and shared with parents/carers on the same day.
- Prescription medicines must be prescribed for the child by a qualified health professional.
- A written record is kept of each administration.
- Staff receive appropriate training where medical or technical knowledge is required.
- Individual Healthcare Plans are in place for children with medical needs or allergies.

Food, Nutrition and Allergies

We follow the nutrition guidance for Early Years: [Nutrition Guidance for Early Years](#)

We follow the food safety guidance to prepare food: [Food Safety Guidance](#)

We provide healthy, balanced and nutritious snacks in line with national guidance.

- Fresh drinking water is available at all times.
- Information about dietary needs and allergies is obtained before admission and kept up to date.
- Staff are aware of children's allergies and follow agreed care plans.

Choking

- Children are seated facing a member of staff and supervised while eating to minimise choking risk.
- When a child experiences a choking incident that requires intervention, this is recorded including details of where and how the child choked.
- We ensure parents/carers are made aware of an incident of choking.

Behaviour

Behaviour in EYFS is managed in line with the whole school Behaviour Policy.

- Physical intervention is only used where necessary and proportionate.
- Incidents of physical intervention are recorded and shared with parents/carers.

Safety of Premises and Risk Assessments

We ensure that the premises and equipment are safe and suitable.

- Daily checks of indoor and outdoor areas are completed.
- Written risk assessments are in place where appropriate.
- Emergency evacuation procedures are displayed and practised.
- Access to the site is controlled and visitors are signed in.
- Children are only released to authorised adults.

Sleeping

- Sleeping children are frequently checked to ensure that they are safe.
- A record of supervision is completed for any child who is asleep.
- Parents/carers are informed if their child has had a sleep and for how long.

Toileting and Intimate Care

- Suitable toilet and handwashing facilities are provided.
- Nappy changing facilities are hygienic and appropriately supervised.
- Children's dignity and privacy are respected while maintaining safeguarding standards.
- An intimate care log is completed for any child who receives intimate care.

Created: March 2026

Review date: March 2027

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Name	Position	Signature	Date
Neil Clark	Head Teacher		
Karen Hainsworth	EYFS Leader		
Liz Atkinson	Class Teacher		
Bethany Rowling	Class Teacher		
Paula Gudger	HLTA		
Nicki Guyll	HLTA		
Kirsty Burkitt	GTA		
Katie Jackson	GTA		
Tracey Laws	GTA		
Sophie Taylor	GTA		
Elaine Walters	Student GTA		
Daniel Hills	Club Manager		
Julie Noble	Club Assistant		
Jane Quy	Chair of Governors		