



Appleton Wiske Community Primary School

Acceptable Use Policy – Parents/Carers and Pupils

Appleton Wiske Community Primary School has computers and internet access to help with teaching and learning. Pupils also have individual Microsoft Teams accounts. These rules will keep everyone safe, helping us to be fair to others.

Pupils

- ✓ I will not access other people's files
- ✓ I will only use the computers for schoolwork and homework
- ✓ I will not bring electronic files from outside school unless I have been given permission
- ✓ I will ask permission from a member of staff before using the internet
- ✓ I will only email people I know or who my teacher has approved
- ✓ The messages I send will be polite and responsible
- ✓ I will not give my personal details to anybody online, such my home address or telephone number
- ✓ I will report any unkind material or messages sent to me. I understand my report will be confidential and will help protect others and myself
- ✓ I understand that the school may check my computer files and may monitor the internet sites I visit
- ✓ I understand that if I act inappropriately, my parents will be informed and I will not be allowed access to the school internet for a period of time

Parents/Carers

- ✓ I will encourage my child to keep their password private (but they may tell me)
- ✓ I will encourage my child to be a responsible user of the internet
- ✓ I will encourage my child to act responsibly by telling school staff if they think that someone else has broken the rules
- ✓ I will encourage my child to check with me before using the internet at home
- ✓ I will ensure my child knows to tell me or their teacher if they see or read inappropriate material on the internet
- ✓ I understand that if my child does not keep to the rules, I will be informed and my child will not be allowed to use the school internet for a period of time
- ✓ I understand that by signing this agreement I am giving permission for my child to use the internet in school and to have access to the Learning Platform

Signed _____

(Parent/Carer)

Signed _____

(Child)

Date _____