

Appleton Wiske Community Primary School

Admissions Policy

1 Introduction

- 1.1 Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend this school.

Our scheme complies with current legislation relating to school admissions and with advice contained in the Department for Education 2021 School Admissions Code. Our Admissions policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice.

2 Aims and Objectives

- 2.1 We seek to be an inclusive school, welcoming children from all backgrounds and abilities.
- 2.2 All applications will be treated on an individual basis.
- 2.3 The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, the LA adopt the procedure set out in the Appendix to determine whether a child is to be accepted or not. It is our wish for parents to find a place for their child at the school of their choice. However, this is not always possible due to excess demand on the places available.
- 2.4 A child's level of ability is irrelevant to this school's admissions policy.

3 Applications to Our School

- 3.1 Our school is a community school and it determines the admissions arrangements in agreement with the Local Admissions Authority for our school.
- 3.2 The Admissions Authority for our school is North Yorkshire Council, known as the Local Authority (LA). The Local Authority publishes its entry regulations every year. Parents can receive a copy of these regulations directly from them. More details are available on their website www.northyorks.gov.uk
- 3.3 The Local Authority's annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference, but this does not, in itself, guarantee a place at that particular school.
- 3.4 Further details of the application process are contained in our prospectus or are available directly from the Local Authority.

4 Admissions Appeals

- 4.1 If the LA does not offer a child a place at this school, this will be because to do so would prejudice the education of other children by allowing the number of children in the school to exceed agreed numbers to ensure quality first teaching.
- 4.2 If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent panel considers all such appeals, and its decision is binding for all parties concerned.
- 4.3 If the appeals panel decides that we should admit a child to whom we had refused a place, then we will accept this decision and continue to do all we can to provide the best education for all the children at our school. Further details of appeal arrangements are set out in the School Admission Appeals Code – October 2022.

5 The Standard Number

- 5.1 The 'standard number' is the number of children the LA considers the school can accommodate. The standard number for our school is 12 in each year group. We keep this number under review, and the governors will apply to change the number if and when circumstances change.

6 Infant Class Size

- 6.1 We teach EYFS/KS1 children (aged 4-5 and 5-7) in classes that have a maximum number of 30 children.

7 Monitoring and Review

- 7.1 In monitoring and reviewing this policy, the Governors will take due note of guidance provided by the local Admissions Forum.
- 7.2 The policy will be reviewed every two years, or earlier in the light of any changed circumstances, either in our school or in the local area.

Revised: June 2025

Review date: June 2026

Appendix

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with an Educational Health and Care Plan (EHCP) that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom a final Educational Health and Care Plan has been issued. If the number of applications exceeds the Published Admission Number (PAN), after the admission of children where the school is named in the Education Health and Care Plan the following oversubscription criteria will apply:

| ORDER OF PRIORITY: | Notes: |
|---|---|
| <p><u>Priority Group 1:</u></p> <p>Looked after children, all previously looked after children and children who appear to the Admissions Authority to have been in state care outside of England and cease to be in state care as a result of being adopted.</p> <p>Previously looked after children are children who were looked after, but ceased to be so because they were adopted¹ or became subject to a child arrangement order² or special guardianship order.</p> | <p><i>This applies to all looked-after children, including those who are in the care of another local authority or being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application.</i></p> <p><i>In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.</i></p> <p><i>A child is regarded as being in state care outside of England if they were accommodated by a public authority, a religious organisation or any another provider of care whose sole purpose is to benefit society.</i></p> <p>¹<i>This includes children who were adopted under the Adoption Act 1976 and Children who were adopted under the Adopted & Children's Act 2002.</i></p> <p>²<i>Child Arrangement Orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a Child Arrangement Order.</i></p> |
| <p><u>Priority Group 2:</u></p> <p>Children the Authority considers have special social or medical reasons for admission.</p> | <p><i>We will only consider applications on social or medical grounds if they are supported by a professional recommendation from a doctor, social worker, or other appropriate professional. The supporting evidence should set out the particular social or medical reason(s) why the school in question is the only school which can meet the child's needs and the difficulties that would be caused if the child had to attend another school.</i></p> <p><i>Panels of professionally qualified people will consider all applications made under priority group 2.</i></p> |
| <p><u>Priority Group 3 :</u></p> <p>Children living within the normal area of the school.</p> | <p><i>Refer to tie break</i></p> |
| <p><u>Priority Group 4:</u></p> <p>Children of staff at the school.</p> | <p><i>Priority in this oversubscription criteria is given in either or both of the following circumstances:</i></p> <ul style="list-style-type: none"> <i>a) Where a member of staff has been employed at the school for more than two years at the time when the admission to the school is made,</i> <i>and/or</i> <i>b) the member of staff has been recruited to fill a post at the school for which there is a demonstrable skill shortage.</i> |
| <p><u>Priority Group 5:</u></p> <p>Children living outside the normal area of the school.</p> | <p><i>Refer to tie break</i></p> |

Children in higher priority groups will be offered places ahead of those in lower priority groups (priority group 1 being the highest and priority group 5 being the lowest). All applications within each priority group will be considered equally (i.e. all applications, regardless of order of preference).

Tie break:

If there are not enough places for all the children in one of these priority groups, we will give priority first to those with a sibling at the school in September 2024, who live the nearest to the school (in all cases sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent / carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling) and then to those living nearest the school.

All distance measurements are based on the nearest route which is recognised by the Council's electronic mapping system from a child's home address to school. The measurement is made from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest school entrance using footpaths and roads. The routes measured to determine the allocation of school places will be those recognised by the electronic mapping system used by the school admissions team.

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| Name | Position | Signature | Date |
|------------|--------------------|-----------|------|
| Neil Clark | Head Teacher | | |
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| Jane Quy | Chair of Governors | | |